

Minutes

APÉ École Entre-lacs PAC

Date: June 4, 2024

Time: 6:00 pm

Location: Ecole Entre-lacs

Attendance:

Your PAC			
Alex Piggín, (president)	X		
Robert Theroux (Vice president)	X		
Maya Gautier, (treasurer)	X		
Kamila Zloty (Secretary)	X		
Erica Fetcher, (councillor)	X		
Attendees			
Maria		Marie Claude	
Sonia		Fabien's dad	
Mathieu		Thalla	
Regrets			

Time	Items for Discussion	Discussion	Person(s)
18h00	1.1 Opening & attendance	The meeting begins at 6 :12 PM	All
	1.2 Adoption of agenda	Motion: Alex motions to adopt the agenda, Seconded by: Erica	All
	1.3 Adoption of May meeting minutes	Motion: Rob motions to adopt the May meeting minutes, seconded by: Marie-Claude	
Administrations Report			
	2.1 What's happening at school	Administrative update: <ul style="list-style-type: none"> Today is a thank-you celebration for all the parent volunteers. The school and staff are very appreciative for the help and support Lots of activities in June. She reminds parents to READ the weekly memo School song has been completed and it is in the memo and on the school website. Gr 4/5 track and field won 1st place in the relay yesterday at the competition. Tomorrow there is a track meet for participating Gr 6/7/8 kids. For carnival they have ordered 4 large bouncy inflatables. The school will need volunteers for the carnival- 10ish ideally Class pictures were done in May and these should be going home with the kids this week 	Marie Claude

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old Business			
	3.1 Reading Week	<ul style="list-style-type: none"> Carried over from last meeting. Review of final amount spent on this including gift cards and pizza. <ul style="list-style-type: none"> prizes=\$ 105 for gift cards. pizza= \$ we still haven't received receipts from this, Maya to directly communicate this with Stephanie to refund these costs. 	
	3.2 Hot Dog lunch	<ul style="list-style-type: none"> Hot dog Lunch on May 16th <ul style="list-style-type: none"> We had enough volunteers and everything went smoothly Profits from this lunch have not yet been calculated. PAC voted to continue with monthly lunches for the 24/25 school year Next Hot dog lunch date: Friday, June 14th during carnival. PAC will fund this. Rob will be lead volunteer; 125 students + staff and volunteers to feed. Maria will fill out sponsorship form for whole sale club. She will request \$500. This amount should cover the cost of all food for carnival. <ul style="list-style-type: none"> To do for this last hot dog lunch: <ul style="list-style-type: none"> Purchase food: wait to find out about funding from Wholesale club. Rob to purchase whatever else is needed. BBQ: send out an e-mail to see if parents who live locally can bring a BBQ Volunteers: send out an e-mail; 2-3 volunteers to run the food station 	All
		○	All
	3.3 Fundraisers/sponsorship/Grants	<ul style="list-style-type: none"> Food sponsorship: Update from Maya. Has this been done? See above Gaming grant application. Maya has finished this and submitted. We will find out in the fall. We have 3 years to spend this money. Grants to apply for next year: <ul style="list-style-type: none"> This info will be added into next year's school calendar so we have time to apply for the various grants. The south Okanagan community foundation grant needs to be worked on in September. Discussion around finding a grant to support getting a new playground on the grounds of the new school. Marie-Claude will try to get more information regarding whether the CSF will be funding a playground for the big school. 	All
	3.4 PAC funding for school activities	<ul style="list-style-type: none"> Grade 3 class trip to museum \$25. This has not been paid yet but Maya will go through all money owing an refund the school. 	All

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		<ul style="list-style-type: none"> PAC voted in April to fund learning about native plants (\$430). This has not been paid yet but Maya will go through all money owing an refund the school. PAC previously agreed to give a check for \$250 for the grad year end party. Maya to give check to organizers (Jodi/Michi). We will collect receipts for the year end beach party and reimburse after the fact. Tentative cost was anticipated to be \$110. Graduation Bursary: Traditionally PAC provides a bursary to the graduating classes; historically this has been Grade 12 and 8 classes. We voted to do this again for this year: 1x\$200 for a grade 12 student and 2x\$100 for grade 8 students. Kamila to e-mail Stephanie/Marie-Claude to coordinate which students will receive this and \$ to come out of gaming. 	
	3.5 Staff appreciation week	<ul style="list-style-type: none"> Is this week June 4-7, 2024. <ul style="list-style-type: none"> Lunch has been funded by SPEEL and donation from Dominique's mother. Donation for this has been received. Michi to organize delivery of Il vicio sandwiches. Maya to reimburse Michi for these costs- this will come out of the donation from Donimique's mom Sue). SPEEL to cover remaining costs. There is a volunteer sign up for desserts for the 4 days. There is at least one parent signed up to bring desserts each day. Discussion around the lack of volunteers coming forward to help with events. 	
	3.6 Spirit Shirts	<ul style="list-style-type: none"> School T-shirts: Extension discussion around whether to organize new t-shirts for next year or keep the same ones from this year. The argument was: <ul style="list-style-type: none"> That we got the t-shirts late this year and the students have not had them for very long whether PAC will cover the costs of additional shirts to be printed for pre-school class. Tabled from last meeting. The funds we have remaining from the sponsorship of the shirts would cover the cost of additional shirts for new M class and the pre-school kids. On the other hand, it was argued that many students use the shirts as an annual tradition and look forward to having a new shirt every year and keep their shirts as a souvenir. Since there is so much change going on with the school it would be nice to keep long standing traditions unchanged. PAC voted majority in favor of getting new shirts. Erica offered to help organize shirts and sponsorship if she has help with this. She will reach out to Jodi to see if she will be willing to help with this again next year. If not we will need to canvas another volunteer for this in September. 	
	3.7 Managing volunteers/communications	<ul style="list-style-type: none"> Molly volunteered to take on the role of social media posting for the PAC FB page. This is going well. 	Alex/All

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		<ul style="list-style-type: none"> Molly has written to facebook to try to change the owner of the page. Hopefully by next school year we can post as the PAC. 	
	3.8 Yearbook	<ul style="list-style-type: none"> Maria was here to provide an update on yearbook costs. We agreed on mixtiles as this has the best price and a 3-5 day delivery so we could get these back before the end of the year. Maria to connect with Stephanie about everything she needs to work on the yearbook (i.e. getting all the photos) There is an order form from last year and we could place this on school cash online so it is easy to pay for. Marie-Claude will coordinate this. Costs were agreed as: 1 book for \$35 and additional books for \$30.00 	All
New Business			
	4.1 Carnival	<ul style="list-style-type: none"> Discussion around what PAC will contribute financially and physically: Ice cream truck out of business; We agreed to have freezies instead. We anticipate that this will be covered under the grant we have applied for. Hot dog bbq- logistics discussed earlier under "hot dog lunch"; Rob will coordinate all food purchases. Face painting: cost last year was \$1,585.50. This has been booked; PAC voted to cover this cost. We can possibly canvas cheaper options for next year. 	All
	4.2 Other	<ul style="list-style-type: none"> School calendar for 24/25 school year: Discussion around making a consistent a date for each month next year. PAC voted meetings should be in the first week of the month to facilitate planning of activities. Specific day of the week to be agreed upon at the AGM (i.e. Tues/Wed/Thurs) Discussion around what needs to be included in the 24/25 PAC calendar. Kamila to take this information and input into a tentative calendar to review at the first PAC meeting in the next school year. AGM scheduled for September 12th (Thursday) 6-7pm; first PAC meeting to follow at 7:15pm. Back to school BBQ scheduled for September 5th (Thursday, because Friday is a pro d day) <ul style="list-style-type: none"> PAC will fund food (brisket/burgers/hot dogs) and ask for participants to bring appetizers and dessert. Will organize via whatsapp at the end of August. Establish committees for the year. End of the year beach party is organized by Michi this year. Will be held at Skaha beach which is the usual location. PAC to fund the ice cream and cones. Parents are fully responsible for their own children. 	
Standing Items			
	5.1 President's report	<ul style="list-style-type: none"> Nothing new identified that was not already discussed earlier in the meeting. 	Alex

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	5.2 Treasurer's report	<p>Bank balances: as of June 4, 2024 Chequing: \$5,037.57</p> <p>Gaming: \$2,412.35</p> <p>To pay out: 107.50 for quick books; BC CPAC membership \$100.</p> <p>To pay out Rob Feb-June inclusive: \$586.21</p> <p>To pay out to Alex : \$292.83</p> <p>Pay out to Michi: \$125 for Staff appreciation+\$250 grad party</p> <p>Maya has created a spreadsheet with monies raised from what fundraisers for the past few months and will update this with cash received today from Rob and after her pay outs. This will be attached to this month's meeting minutes.</p>	Maya
	5.3 PAC -collection of resources/information	Google Drive- <i>update</i> - this has not been worked on. This is a project that can be worked on next year if we have more parent volunteers.	Rob
New Items		Task	Person(s)
	6.1 Tasks	To do : e-mail to ask whether there is a local parent with a large BBQ we can use for the Carnival	All
Close of meeting and confirmation of next meeting date			
	7.1 Ajournment	The meeting adjourns at 8:49. The next meeting will take place on Sept 12,2024	Alex/Kamila
Meeting Schedule (Meetings begin at 6:00pm in school gym)			
AGM sept 12 at 6pm	PAC meeting Sept 12 at 7:15pm		