

Minutes

APÉ École Entre-lacs PAC

Date: March 7, 2024

Time: 6:00 pm

Location: Ecole Entre-lacs

Attendance:

Your PAC			
Alex Piggin, (president)	X		
Robert Theroux (Vice president)	X		
Maya Gauthier, (Treasurer)	X		
Kamila Zloty (Secretary)	X		
Attendees			
Jodi			
Simon			
Molly Desjardin			
Regrets			
Erica Fetcher, (councillor)			

Time	Items for Discussion	Discussion	Person(s)
18h00	1.1 Opening & attendance	The meeting begins at 6 :13 PM	All
	1.2 Adoption of agenda	Motion: Alex motions to adopt the agenda, Seconded by: Rob	All
	1.3 Adoption of January meeting minutes	Motion : * motions to adopt the January meeting minutes, seconded by : * These were not reviewed, task is assigned for next meeting	
	1.3 Adoption of February minutes	Motion: Rob motions to adopt the January meeting minutes, Seconded by Alex	All
Administration's Report			
18h05 15 min	2.1 What's happening at school	Administrative update: <ul style="list-style-type: none"> The metal working project is completed and was delivered this week, it will be installed above the main entrance inside the front hall. Match des etoiles is next Monday. \$75.65 required from PAC Franco assembly is the Tuesday- focus this day will be on wellbeing with a short yoga practise Tomorrow is slippers day- Alex to send a reminder on FB The school has a new flag, it will be displayed inside the school This was the last week of Nordic skiing for the 4/5/6 this was funded 1/3 by the PAC and the remainder was paid for by the parents of the students in those classes. Grade 2 nordic skiing bus was paid for by a private donation for this event. 	Marie-Claude

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		<ul style="list-style-type: none"> Lunch clubs are ending this week; these have been ongoing for the past 2 months. The grade 4/5 class is planning to organize some games for lunch time which will begin after spring break. Kindergarten/1 and grade 1 classes want to go to safety village, it is \$40/class so total of \$80 is needed from PAC for this event. Annual survey for next years school attendance was sent out this week and the results so far look positive. Lunch box will be adding mucho burrito to the option list, so hopefully this will become an option. 	
	2.2	Educational Project proposal to school board. Has this happened? Does administration require any further parent feedback? This is due on the 15 th of March and teachers are currently working on this.	Marie-Claude
old Business			
18h20 10 min	3.1 Items missed last month	<ul style="list-style-type: none"> Establishing a PAC calendar to the end of the year as requested by school administration. Dates for the remaining meetings this year are: April 11, May 7th and June 6th. <ul style="list-style-type: none"> There was a discussion around time of the meeting and in the end PAC voted for 6pm as not all board members are able to be there any earlier than this. We will budget money for pizza to facilitate parents to come to meetings. Alex to send out a survey monkey the week of the meeting to get an idea of numbers planning to attend. Funding for year end carnival (\$6000) as requested by school administration. <ul style="list-style-type: none"> Discussion was held around the fact that we don't know what our financial situation will be at this time and what we can fund. Last year we funded the face painting "henna hut"; Maya will look into how much this cost. Alex suggested an ice cream scoop truck or ice cream truck. PAC members were in agreement that we want to contribute something, but this will depend on our financial situation. 	
18h30 10 min	3.1 Reading Week	<ul style="list-style-type: none"> Reading week: Recap. Maya has all the reading booklets and will be tallying these. Discussion was held around prizes. There is a pizza lunch for best reading class in big and little school and a prize for biggest reader in each class. PAC agreed to fund \$300 to spend on prizes including pizza. Prize announcement will be on the 15th. And pizza lunches will be after spring break, we will discuss with teachers of those classes specific date. 	All
18h40 15 min	3.2 Fundraisers	<ul style="list-style-type: none"> Update on all existing fundraisers: <ul style="list-style-type: none"> Silent auction. All prizes have been collected and paid for. Total amount raised: \$310.78 Wine raffle. We do not have many entries yet. We will get Stephanie to send a separate e-mail about the wine raffle. Spring fling (April 5) update: 	All

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		<ul style="list-style-type: none"> ▪ Organizers: Rob (event); Alex (market) ▪ Volunteers: Tala, Erica ▪ Simon has offered to help Alex organize the market. First step is to create an application form for the market ▪ Time of event: 6-8:30pm ▪ We need music and someone to create a playlist. Ask about borrowing Pierre's lights. ▪ BYO snack or dessert ○ Hot dog lunch: update. this went well, we discussed that we need 4 volunteers for the little school and 1 for the big school for future events. ○ Future events will offer options of regular hot dogs and veggie hot dogs and also gluten free buns. <ul style="list-style-type: none"> ▪ \$552.50 was ordered; \$515.00 was paid for ▪ Expenses: \$171.68 ▪ Total profit: \$343.32 of this the PIF \$ 160.00 ○ "pay it forward fund": we will roll this into the next hotdog lunch and then use remaining funds to go towards end of year carnival ○ PAC agreed to do monthly hot dog lunches and use the moneys raised to fund the end of year carnival. ○ Dates for future hot dog days were agreed upon: April 26th (Friday); May 16th (Thursday?); June 14th (tentative) • Food sponsorship. Maya will fill out these forms and give them to Alex who will give these to Maria to submit. 	
18h55 10 min	3.3 Money donated to school	<ul style="list-style-type: none"> • \$712.66 was donated for the bus transport for the grade 4/5/6 classes to do Nordic skiing this year. this came from the gaming grant. 	Maya/All
	3.4. donations to families in need	Gift baskets for families. Jodi had \$500 to spend on 2 school families who are in need. <ul style="list-style-type: none"> - Maya has refunded Jodi for this amount 	Jodi
19h05 5 min	3.5 Other discussion points from previous months	<ul style="list-style-type: none"> • Yearbook: Where are we at with this? What needs to happen to ensure this moves forward? <ul style="list-style-type: none"> ○ Maya will ask Catherine whether she has spoken to Annie. ○ Otherwise table to next meeting to come up with a plan. 	all
Standing Items			
19h10 10 min	4.1 President's report	<ul style="list-style-type: none"> • School changes meeting. PAC role in this process. Do we have resources (time/money) to help with this. <ul style="list-style-type: none"> ○ This was not discussed. • Movie night- April 19th at 6pm. Discussion around fundraising to cover the costs of this (\$300). <ul style="list-style-type: none"> ○ Bags of popcorn \$1; cans of pop/bubbly \$2. Donation bucket at the front. 	Alex

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		<ul style="list-style-type: none"> We voted to pay for the costs requested today for Match des étoiles and safety village outing for M and 1 classes. Do we have money to give the school for Transport needs? Skating costs? <i>Tabled for next meeting.</i> Other costs anticipated to come out by end of school year. <i>Tabled for next meeting.</i> 	
19h20 5 min	4.2 Treasurer's report	Bank balances: Chequing: \$2,813.39 Gaming: \$2,412.35 Fundraising: silent auction (total raised): \$310.78 Hot dog lunch (total raised): \$343.32	Maya
	4.3 PAC -collection of resources/information	Google Drive- <i>Tabled for next meeting.</i>	Rob
	T-shirts	<ul style="list-style-type: none"> We had 9 sponsors this year; they contributed \$2,750.00 ; t-shirts ordered for K-8 and all the staff and admin at the school (total of 147 shirts) Cost of t-shirts= \$2, 186.97 Remaining moneys will go to the PAC.	Jodi
New Items		Task	Person(s)
19h25 5 min	5.1 Tasks	Rob- Spring fling: organize play list and coordiante with Pierre Alexandre about lighting; organize volunteers Maya- fill out grant froms; tally the reading week numbers, send cheques to school Alex- organize spring fling Market; advertise school movie Kamila- send updates to Stephanie re : movie night	All
Close of meeting and confirmation of next meeting date			
19h30	6.1 Ajournment	The meeting adjourns at 7:43_____. The next meeting will take place on April 11, at 6pm, 2024	Alex
Meeting Schedule (Meetings begin at 6:00pm in school gym)			
April 11 th at 6pm		May 7 th at 6pm	June 6 at 6pm